



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

October 18, 2019

Ms. Cecilia Wiker  
Deputy Director, Information Governance and  
Compliance (J67C) and Agency Records Officer  
Defense Logistics Agency  
Office of Information Management  
74 Washington Avenue  
Battle Creek, Michigan 49037

Dear Ms. Wiker:

The National Archives and Records Administration (NARA) received the Defense Logistics Agency's (DLA) letter of an unauthorized disposition on October 1, 2019. Your letter reported the loss of 15 cubic feet of temporary DLA Installation Management Police Records on September 11, 2019 at DLA's Susquehanna, PA Police Branch. The records, dated 2009-2014, were inadvertently destroyed due to a water line break which caused flooding in the records' storage area.

DLA's recovery efforts have led to its determination of a very limited need for the affected records, a majority of which are unrecoverable. Information from some of the records and all police records created since 2014 also exist in the DLA Criminal Incident Reporting System (DCIRS). DLA will continue to maintain the records in the electronic system and plans to communicate to the Police Services Branch that existing paper records under the same record series are required to be transferred to the FRC for safe storage.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met. NARA is satisfied with the safeguards established and considers this matter closed. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government